

Committee: Scrutiny

Date: 7 July 2009

Title: Scrutiny review of Day Centres – terms of reference

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Agenda Item

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Item for decision

Summary

- 1 The Committee Workplan includes a review of Day Centres. Members of the Committee agreed at the last meeting that this should be the first review commissioned in 2009/10. Draft terms of reference are therefore attached as an appendix.

Recommendations

- 2 Terms of reference for the review of Day Centres are approved.
- 3 Members are nominated to form a Review Reference Group.

Background Papers

None

Impact

Communication/Consultation	Member representation to day centre management committees
Community Safety	None
Equalities	None
Finance	There are existing approved budgets for Day Centres
Human Rights	None
Legal implications	Agreements are in place, would need to be revised to reflect any changes
Sustainability	None
Ward-specific impacts	Potentially Saffron Walden, Gt Dunmow, Thaxted, Takeley, Stansted and surrounding wards
Workforce/Workplace	None

Review of Day Centres

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Situation

- 4 Members approved a draft workplan at the last meeting. A review of Day Centres was considered and promoted as the first review of 2009/10. Both Officers and Members were keen for such a review to be carried out because Council policy needs to be further developed in this area. This was partly in response to changes in the prevailing customer base, deminishing pool of volunteers to manage the facilities and a sense the centres might be better used by the surrounding community.

Risk Analysis

Risk	Likelihood	Impact	Mitigating actions
That Council policy for day centres is not appropriate	1 The scrutiny review aims to achieve appropriate policy outcomes	2 Appropriate Council policy will contribute towards vibrant and well used Day Centres	Recommendations to policy committee, Member Reference Group and Member representation to management committees

1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary.

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure of project.